

HB Huddle / Environment Team Meeting – “Earth Day, Every Day”

MINUTES

Date: December 18, 2017

Time: 4:30 – 5:50 PM Location: Panera Bread on Main St.

Facilitator: Karen Coyne

Attendees: Gail Brice, Mary Ann Celinder, Karen Coyne, Judith Hendler, Ellen Jacobs, Pam Kamps, Greg Kordich, and Bethany Webb.

Minutes taken by: Karen C.

Topic	Facilitator / Speaker	Minutes
1. Sign in and welcome any new members.	Karen/All	Three first-timers to an Environment Team meeting: Gail Brice, Judith Hendler, and Bethany Webb.
2. Agenda review (handout) and any quick initial announcements	Karen/All	We discussed the need to stay on topic since we have so much to cover and share speaking time. Put off-topic items in the “parking lot” so we can refer back to them as time allows. Unfortunately, technology issues with the internet set us back anyway, which took some time.
3. Results of Doodle poll for monthly meetings	Karen	We will now meet on the 1 st Tue of each month. HOWEVER, in January there is a conflict, so meeting will be on 2 nd Tuesday, 6:45-8:45PM at Pam’s. PAM will email Karen to let her know which months in 2018 she cannot host. Mary Ann volunteered to host on those months, but Mary Ann will let Karen know if she’s unavailable to host any of those months.
4. Prepare E-table for Jan 13 (sign up on Google doc)	Karen/All	<ul style="list-style-type: none"> • Sign up list of responsibilities is on the Google doc under the first “To Do” tab • ASAP before event, Karen will email E-Team Welcome handout to Greg & Mary Ann for printing, and Karen will email OhmConnect handout to all and request that everyone email to friends. We will not be able to announce OhmConnect or the contest at all at January Huddle (other than a slide that the audience may or may not read, no verbal announcements), so we must rely on other means to get the word out.
5. Rules for OhmConnect contest	(Kirk not present), so Karen filled in	Everyone approved of the OhmConnect contest rules (see below). Karen will email these again separately to everyone with the OhmConnect info sheet so that everyone can email them to their contacts, encouraging them to join (again, we will not be able to announce at January Huddle, so we have to rely on other ways to get the word out).
6. New Team Picture?	All	We did not make a decision exactly on when/where we’ll do this. But we want to make sure that when it’s done we have as many or more people in it as the current picture. When we know we’ll all be in one place, wearing our HB Huddle t-shirts, we need to plan another pic to include the several members we now have who are not depicted. TBD.
7. City Council Representation	Karen	Because we want to have a presence at the city council meetings, the steering team decided for the five teams to take turns attending the city council meetings, wearing our HB Huddle shirts. E-Team is scheduled for May (1 st and 3 rd Mondays at 6 PM). There may not necessarily be an agenda item we want to speak on, but we just want our presence to be seen.

8. Toxin-Free HB	Pam	Pam shared handouts with talking points for tonight's city council meeting. On the agenda is the initiative to stop using toxic chemicals on HB landscaping. Several of us attended and spoke at the council meeting on that issue right after our E-Team meeting.
9. April HB Huddle hosted by E-Team	Karen	<ul style="list-style-type: none"> • Because of technology issues not being able to access the internet right away, we did not get as much done as planned. We discussed possibly having another meeting before our meeting on Jan 9, but it seems with the holiday that will not be possible. • Those who brought their laptops were able to access the Google doc and start to familiarize themselves. We want to use this so that everyone has access to the details of the event. If you have NOT yet accessed it, please tell Karen BEFORE the next meeting. • It was approved by majority to have three speakers at our event, each with approximately 20 minutes to speak on the following topics: CCE, Poseidon desal, & "How Your Diet Impacts the Planet." • Karen will create Facebook event to get people to save the date. Since we don't have details yet, it will remain vague for now. We just want to get people to save the date and avoid other environment groups planning something big on the same day. We still have to work out all the details, but we will likely be inviting several of those groups to our event.
10. Committee updates/breakout sessions	Committee Chairs	We have not had time to do this for the last several meetings. Karen will bring this up at the next meeting to see if the team wants to drop this original structure and bring it back as needed.

Parking Lot

- OhmConnect presentation & have E-Team go to audience and help them sign up on phones. And get people signed up for paperless SCE billing. Advertise before meeting to bring SCE bill.
- Parking Lot: Sip and Talks. Steve will get info on other venues that are not loud, such as Mama's on 39th or Mimi's on Brookhurst.
- Team picture

Huddle/ E-Team Upcoming meetings / actions

- Jan 9, 6:45 – 8:45PM, Pam's house: E-team meeting. After this, our new meeting time will be the FIRST Tuesday of each month
- Jan 13, 9:30 AM (volunteers arrive at 8 AM): HB Huddle—candidate debate. Harbour View Elementary School, 4343 Pickwick Cir, HB, CA 92649. MAKE SURE TO SIGN UP ON EVENTBRITE. Tickets will likely sell out!
- April 21, 9:30 – noon: HB Huddle – Environment Team
- May 7th & 21st: E-Team's turn at city council meetings. Wear HB Huddle t-shirt. (& wish Pam a happy birthday on May 7th!)

Wish list

- EZ-up w/HB Huddle Environment Team logo
- New E-Team tablecloth banner with HB Huddle Logo
- OhmConnect / SkyDrop flyer printed on postcards to disperse

OhmConnect Contest Plan & Rules (draft):

- We announce the contest officially in January and advertise as much as possible before Feb 1st, letting people know that to be eligible they need to join by Feb 1. Prize is the EcoBee 4 Smart thermostat worth \$249.
- We gauge team members' energy usage in February and March, and the five people with the lowest usage, determined by points earned, are eligible to win the Ecobee4 (Everyone except Karen is eligible to win. Kirk will monitor and determine the five candidates whose names will be entered into the drawing, and they are to be notified by April 7th that they must attend the April 21st HB Huddle in order to win—or they may send a representative)
- We draw the winner's name at our HB Huddle event in April
- The winner needs to sign the letter stating that s/he must connect the device within 14 days to OhmConnect (to satisfy OhmConnect's rebate requirement). If a representative was sent in the winner's place, the winner has seven days to pick up the EcoBee4 and sign the document.